

## **WELLS PUBLIC LIBRARY - ETHEL M. WEYMOUTH ART EXHIBIT GUIDELINES**

Artists submitting work must reside in Wells, or one of the surrounding communities. Exhibits are hung at the beginning of the month and typically run for one to two months---If the artist would like a reception, he/she can coordinate with the director or his designee to find a mutually agreeable time. The artist is responsible for all food and drink, and no alcohol is permitted during library events.

The exhibit space consists of two walls; one measuring 13', the other, 22' .

Artwork must be framed or mounted. All two-dimensional art must be ready to be hung with a cross wire on existing library art hanging system. Additional hooks and wires may be available. Use of nails, thumb tacks, or adhesive is expressly prohibited. Exceptions must be approved by the Library Director. Each piece of art will have an identifying number next to it. There will be a sheet of paper on site listing, by number, the title, artist's name, media, price and contact information. Copies of this information will be available for viewers. The artist may make prices available for the public if he/she wishes; however, the Library will not be involved in any sales.

When dropping off their work, the artist must provide the Library with a typed list of each piece, along with its value. The artist is responsible for dropping off and picking up their art on the scheduled dates and hanging their pieces. The artist will be responsible for dismantling the exhibit at a time and date agreed to in advance with the Library Director or his/her designee.

If the artist would like promotion and publicity, they must provide a computer-ready, brief biography along with a statement explaining the concept of their art at least three weeks before the opening. They should also submit one jpeg for press releases and website information.

The artist must fill out and sign the Ethel M. Weymouth Art Exhibit Application Form. This form includes a waiver of liability and a statement that they have read and will abide by these Art Exhibition Guidelines and by the attached Wells Public Library Art Exhibit Policy.

Contact the Wells Public Library: Devin Burritt, Library Director  
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(207) 646-8181, ext. 206